

Parish Hall of Sacred Hearts		
Hire Charges [From January 2022]	£ / hour	£ / hour
	9am - 6pm	after 6 pm
Hall SEE NOTES 1 TO 3	£20.00	£23.50
Chairs	£3.00	£3.00
Tables	£1.50	£1.50
Stage	£3.00	£3.00
Sound System	included with Hall	
Microphones	included with Hall	
Lounge (incl. tables & chairs) SEE NOTES 1 TO 3	£17.00	£20.00
Bar	included with Lounge	
TV Monitor (Lounge)	included with Lounge	
Kitchen	included	
** Whole Premises incl. Stage, Chairs, Lounge etc.	£40.00	£47.00
Committee Room (no discounts) SEE NOTES 1 TO 3	£13.00	£15.00
TV Monitor (Committee Room)	included with CR	
Screen (Hall) (no discounts)	£11.00 per session	
Projector (Hall) (no discounts)	£22.00 per session	
Cleaning - Adult Event	£45.00 per session	
Cleaning - Children's Event	£25.00 per session	
Security	£80.00 per session	

Notes:

1. A minimum of 2 hours will be charged for hiring any or all of the rooms (including Hall, Lounge and Committee Room)
2. ALL external hirer will be required to provide insurance documentation, that covers their public liability and provide a risk assessment of their activity [including the use of the kitchen]
3. Entry to the hall before your booking time will incur addition charges
4. Storage of equipment is not permitted, without permission of the hall manager and will incur a charge.
5. Any equipment that blocks exit doors will be removed and disposed of.

ALL HIRERS ARE REMINDED THAT THE PARISH HALL IS PRIMARILY FOR THE USE OF THE PARISH AND THAT EVENTS MAY NEED TO BE CANCELLED TO ACCOMMODATE PARISH EVENTS.

A minimum of TWO weeks' notice will be given (WHERE POSSIBLE) and the Hall Manager will not be responsible to find an alternative venue for your event.