



Bar Booking Form

(TO BE COMPLETED IN ADDITION TO THE HALL HIRE FORM WHEN THE BAR IS REQUIRED)

Sacred Hearts Church Hall has a licensed bar, which is available from 7.30pm – 11pm Monday to Saturday at no extra charge when you hire the lounge for your evening event. For functions on Saturday evenings, earlier additional hours can be negotiated. A security guard is employed for evening functions and will be present while the bar is open. The bar is also available for daytime events and events on Sundays.

The licensed bar can be hired fully-staffed by dedicated and trained volunteers. The bar is fully-stocked and can accommodate additional stock requests if notified in advance. If you are bringing your own alcoholic drinks (including sparkling wines and champagnes) and glasses on the Hall premises, corkage per open bottle will be payable. This cost includes the use of the bar’s glassware. Selling alcohol on the premises, other than through the bar, is not permitted.

APPLICANTS NAME			
ORGANISATION (if applicable)			
APPLICANTS ADDRESS			POSTCODE:
TELEPHONE:			EMAIL:
TYPE OF EVENT:			
DATE & TIMINGS OF EVENT:			
HALL HIRED?	YES / NO		
START TIME FOR BAR			FINISH TIME FOR BAR
NUMBER OF GUESTS EXPECTED:			
*SPECIAL REQUIREMENTS:			

Enquiries to Margaret Gilder on 01242 234522

Please return form to the Presbytery marked for the attention of the hall bookings secretary